

**International Union of Psychological Science
Executive Committee
Melbourne, July 17-18 2010**

MINUTES

In attendance: M. Bullock; H. Carpintero; J. Georgas; N. Hammond; P. Maras; J. B. Overmier; J. Pandey; P. Ritchie; M. Sabourin; R. K. Silbereisen; G. Soygüt; B. Tversky; A. Watts, K. Zhang

Guests in attendance for specific items: S. Cooper; R. Perry

Apologies: P. Frensch; L. Hernandez-Guzman; M. Larsson; M Robert

1. Adoption of the Agenda

The EC adopted the agenda as received.

2. Report of the President

The written report of the President was received by the EC.

2.1 Orientation and goals

The President reminded members of the EC that the Committee is half-way through its term, and that workgroups need to stay focused in order to meet their goals in a timely manner.

The President led a brief discussion of the Assembly meeting: it was agreed that the meeting had been a success, and that involving the Assembly in the work of the Union through discussions was both informative and widely appreciated.

3. Report of the SG and DSG (Ritchie, Bullock)

3.1 Transition planning re: Executive Officer

The Secretary-General noted that the year has been busy, that the Executive Officer has achieved a steep learning curve and that the same challenge will face the new Deputy Secretary-General. The intention is to terminate the DSG position after the 2012 Assembly, although this intention will need to be assessed further.

3.2 Archives

The President reminded the Committee of the offer from Würzburg to host and maintain the Union's archival materials in a form to enable effective scientific research.

The Secretary-General outlined the current status, with paper archives held in Montreal and indexed by library science students. Electronic materials are held by the Secretary-General and other Officers. Once an agreement has been set up with Würzburg, the transfer of materials development of the archive will continue over several years.

Action: The Secretary-General to work towards setting up a contract with Würzburg by the end of 2010.

Action: The bulk of the archival materials to be transferred to Würzburg by July 2012.

The Committee noted that some email correspondents may not be aware that emails are routinely archived, and that there needs to be a process to raise awareness on this matter.

4. Report of the Executive Officer (Hammond)

The Executive Officer provided a report of progress.

5. Report of the Treasurer (Sabourin)

5.1 Interim 2010 statements

The Treasurer presented the financial statements for 2009 and the interim statements for 2010, noting that statements largely align with the budget.

Action: The EC received the financial statements for 2009 and the interim statements for 2010.

In discussion the issue of specifying an earlier deadline for dues payments was raised (such as by the end of the first quarter). There was concern that having an early deadline might cause problems for some National Members and might also appear bureaucratic.

Action: An annual reminder about payment of dues should be sent to National Members who have not paid by the end of April.

The Treasurer requested the EC to consider re-appointing current auditor for a further year.

Action: The motion to reappoint F Mizgala, CA, as auditor was carried unanimously.

5.2 Quadrennial Budget

The Treasurer presented the updated quadrennial budget, noting its similarity to the budget presented in 2009.

Action: The motion to accept the updated quadrennial budget was carried unanimously.

There was discussion of the budget surplus.

Action: The Officers will consider possible additional expenditure in view of the budget surplus.

6. Statutes and Rules of Procedure

6.1 Implementation of Assembly actions

6.1.1 Election procedures

Action: The changes to the Statutes agreed by the Assembly to be inserted in the official version and made available on the web.

6.1.2 Membership categories and dues

The President reminded the EC of the decision to phase in the dues changes over a two-year period, beginning in 2012. The EC discussed the provision of information on categories and dues for National Members.

Action: Each National Member to receive a letter giving details of payments over the transitional period.

Action: The base data and formula for calculating National Member scores to be posted on the web.

Action: The changes to the Statutes and Rules of Procedure agreed by the Assembly to be inserted in the official version and made available on the web.

The EC discussed the process for reviewing the dues categories.

Action: The dues categories to be reviewed every four years at the mid-point of the quadrennium, as a routine exercise.

6.1.3 Policy on free circulation

Action: The changes to the Statutes agreed by the Assembly to be inserted in the official version and made available on the web.

Action: Secretary-General to write to ICSU to recommend they consider revising their policy to align with our statute change.

The EC discussed ways of encouraging National Members to adopt equivalent changes in their own policies.

Action: Include recommendations for adoption of policy on free circulation by National Members in future issues of the Union Bulletin.

7. Standing Committee on Strategic Planning (Chair: Silbereisen)

The President reminded the EC that the Assembly in 2012 will consider the next Strategic Plan, so planning for development to the Strategic Plan needs to start next year.

7.1 Awards and Recognition

7.1.1 WG on Awards (Chair: Zhang)

The President noted that the nature of the awards has been decided, and that the next tasks are the selection of the jury and the call for nominations for the awards. Members of the jury should be senior psychologists.

Action: All members of the EC to send suggestions for jury members to the President, copied to the Executive Officer, within two weeks.

If necessary, a poll of possible jurors will be put to the EC. The announcement for nominations for awards will be made as soon as the jurors have been appointed.

7.1.2 Dogan Award

The President noted that previously the panel of jurors was chaired by the Past President. The Past President agreed to chair the juror panel for the 2012 award, and to lead the identification and appointment of jurors.

Action: The Past President to review the suitability of members of the original jury for re-appointment, and report back to the EC if further suggestions are required.

The call for nominations should be announced as soon as the jury is appointed.

7.1.3 Jacobs Award

The President reviewed the background to and possible developments of the Jacobs Award. He noted that the Foundation is looking at the possibility of a lifetime award. The current "youth/adolescence" award is likely to change its focus to the first two-and-a-half decades of life, and may in the future consider nominations in cross-disciplinary areas.

7.2 Funding

7.2.1 WG on Funding (Chair: Frensch)

In Peter Frensch's absence, the President briefly summarised the work of the group in developing a database of funding sources and in running a meeting on funding enhancement. The report of the meeting included a wide range of ideas.

Action: The Officers will consider the recommendations and suggestions from the funding enhancement meeting at the next Officers' Meeting.

7.2.2 International Psychology Development Fund (Overmier)

The Treasurer reported on the status of the fund, drawing the EC's attention to the report. There are sufficient funds to allow expenditure of up to \$5000 pa from the fund.

7.3 Membership

7.3.1 WG on Membership (Chair: Carpintero)

The Committee received the written report from Helio Carpintero who briefly outlined his emphasis on contacting non-members and the difficulties this entails. The Committee reviewed progress with a number of countries:

- *Brazil*: needs to develop a coherent adhering body (MS will visit)
- *Ecuador*: Seeking further information (HC to monitor)

Strategies for generating interest in potential member countries were discussed, including holding regional events, making visits, and collaborating with relevant groups or individuals. The last of these was favoured as the most cost-effective. The workgroup should explore these ideas further.

Action: Helio Carpintero to explore the possibility of key external people to join the work group to help develop strategies and activities to advance membership.

It was also agreed that a short document summarising the nature and potential benefits of national membership be prepared.

Action: The Executive Officer to draft a statement on the nature and benefits of national membership.

7.3.2 Potential New Members

The President noted the Assembly decision to admit Bahamas and Guatemala as new members of the Union.

7.3.3 Category O

The Committee discussed the possibility of limiting the period for which a country could remain in Observer status. It was agreed that Observers should not be accepted as such indefinitely, and that a process should be set up for reviewing observer countries with a view to moving towards full membership.

7.3.4 WG on Communication with National Members (Chair: Georgas)

The Committee received the written report. Jim Georgas raised the possibility of seeking an external editor for the Newsletter, overseen by the working group. With the current arrangement it is not feasible to produce more than three issues per year. An alternative might be to outsource some of the editorial functions. In addition, the production, currently handled by the outgoing DSG, will need to be outsourced.

Action: The Officers to consider the appointment of a Newsletter Editor and the outsourcing of the Newsletter production.

Jim Georgas outlined the plans for the next two editions which were supported by the Executive Committee.

7.3.5 Affiliates

The Committee discussed the role of affiliates, their potential benefits for the Union and whether further affiliates should be sought.

Action: The Executive Officer to draft a short document on the criteria for affiliates status and the potential mutual benefits for the affiliate and for the Union.

7.4 Policy

7.4.1 WG on policy development and policy statements (Chair: Larsson)

The Committee received the written report from Maria Larsson.

7.4.1.1 Evidence-based

The Committee discussed the possibility that a subgroup of the WG be set up to focus on policy towards evidence-based practice across relevant areas of psychology practice, not just clinical practice. The possibility of Barbara Tversky leading such a subgroup was suggested. It was noted that the term “evidence-based practice” is often aligned with clinical practice and the issue of suitable terminology should be considered by the subgroup.

Action: The possibility of the establishment of an “evidence-based practice” subgroup to be raised with Maria Larsson, followed by development of its terms of reference.

7.5 Quality Enhancement and Evaluation

7.5.1 WG on Quality Enhancement and Evaluation Criteria (Chair: Tversky)

The Committee received the written report from Barbara Tversky. In discussion, the President noted that it might be helpful to develop tools to evaluate the impact of regional events. The possibility of developing templates for reports on project evaluation was also considered.

Action: The WG to explore the above issues.

8. Standing Committee on Communications and Publications (Chair: Overmier)

8.1 Implementation of Publications Strategic Plan (Overmier)

The Committee received the written report from the Past President who provided a brief overview concerning IJP and the new editor (including the raised impact factor of IJP), and the book series. He thanked Barbara Tversky for her work on the search exercise for the IJP editor.

8.1.1 Publisher’s Report (Perry)

Rohays Perry joined the meeting at this point

The Committee received the written report from Rohays Perry. Perry presented highlights from the report, stressing the current difficulties for journals, the importance of quality metrics and the growing on-line usage. She noted that IJP is one of the most widely used behavioural science journals, and has strong core subscriptions. Special issues and special sections have helped marketing and the impact factor.

In discussion, the balance between reviews and special issues and sections was raised. It was agreed that it is important to have both, but not at the expense of reducing the special sections. It was noted that although there are advantages of single issues in terms of marketing, they have risks in terms of quality. Special sections

are often better and lower risk in terms of quality. There should be good advance planning for the program of review, special sections and special issues. The Past President invited members of the EC to suggest topics for review or special sections.

Action: Members of the EC to suggest to the Past President topics for review or for special sections/issues of IJP.

The President noted that the special status of IJP as the journal of the Union makes for a particular and dynamic relationship between the editor and the Union.

Action: The Past President to convey key points of the discussion to the Editor.

The Committee discussed the issue if the publication of congress abstracts and congress proceedings. Perry noted that while the abstracts are a lot of work to publish, they are very well used, helping raise usage statistics and bringing publicity to the congress series.

Action: For the 2016 Congress, the same model as for 2008 and 2012 should be adopted.

The proceedings for ICP2008 have recently been published. Perry noted that it is generally harder to sell proceedings. Berlin delegates could pre-order proceedings, and the pre-orders covered the costs. Preliminary discussions are in hand concerning the 2012 Proceedings.

Action: For the 2016 Congress, the contract with the Japanese hosts should defer a binding decision on proceedings until 2013 (when the outcome from 2012 is known).

8.1.2 International Journal of Psychology

8.1.2.1 Editor's report (Robert)

The Committee received the written report from the IJP Editor.

8.2 Web resources (Bullock)

8.2.1 Web transition and resource file migration

The Committee received the written report from the outgoing Deputy Secretary-General.

The Committee noted that general web usage is strong (data in publisher's report)

8.2.2 New Directions

The Deputy Secretary-General demonstrated aspects of the new web portal (*Psychology Around the World*) which received broad and enthusiastic support from the Executive Committee.

In discussion, it was noted that many aspects of the Resource CD are now out of date, including much of the National Member information. A strategy is required to encourage National Members to update information, including through raising awareness of the resources and through regular dialogue with or requests to National Members.

8.3 Book Series

The Past President outlined current plans: a possible book series on biographies in developmental psychology, and a series on products which the Union develops. The first in this latter category could be a book on education standards, based on the work of the Education WG and the proposed conference.

Rohays Perry left the meeting following item 8.3

9. Standing Committee on Capacity Building (Chair: Hernández-Guzmán)

9.1 Development of strategic planning for capacity building meeting

The President noted that a strategic planning meeting on National Capacity Building is planned for first half of 2011, with a small number of participants, some from the EC and some external experts.

Action: The Secretary-General to develop the strategic planning meeting in conjunction with Laura Hernández-Guzmán.

9.2 ARTS

The President noted that an ARTS report will be required for the Jacobs Foundation, including a financial statement. This is due in October but should be ready by the end of September.

Action: ARTS report for Jacobs Foundation to be prepared.

9.2.1 ARTS 2010 Report (Soygüt)

The Committee received the written report from Gonca Soygüt who also provided a verbal update of the recently-completed seminars and the ARTS Roundtable at ICAP2010. She noted that there had been useful feedback both from the Seminars (using the form developed by Tversky) and from the Roundtable, and include recommendations for setting up an alumni network. The survey of past ARTS participants showed evidence of strong impact.

9.2.2 ARTS MOU implementation

The Committee received the MOU documentation.

9.2.3 Review of ARTS planning and coordination

The Committee discussed the logistic arrangements for ARTS, and noted the need for more effective communication amongst the three sponsoring organisations, and stronger links to each organisation through the liaisons. The selection criteria for participants should be clarified and reflected in the application forms, and the rationale for level of funding for participants should be more transparent. In general, arrangements should be put in place as early as possible. The announcement for ARTS in 2012 should be made early in 2011.

Action: The ARTS co-ordinator and liaison should consider how best to take forward the above points.

The Committee discussed the process for the selection of topics for ARTS. The Steering Committee is the final arbiter of decisions on ARTS topics, and should consider inputs from ARTS alumni, the sponsoring organisations (including the EC) and the hosting conference or congress committee.

Action: Members of the EC to suggest topics for ARTS2012 (send to the Executive Officer, cc-ed to Gonca Soygüt).

The Committee also discussed potential funding of ARTS by National Members, and noted that a call for sponsorship should be made early in the cycle.

Action: The ARTS co-ordinator to draft a letter to National Members on ARTS Sponsorship, to be signed by the President.

9.3 Education

9.3.1 Workgroup on Education for Psychologists (Pandey)

The Committee received the written report from Janak Pandey, who provided an update on the collection of evidence from the questionnaire for National Members and on the activities at Melbourne (Assembly discussion, Roundtable meeting, Symposium at ICAP2010). He noted the plans for a conference in 2011, possibly leading to a book to be published in 2012.

The President noted that the envisaged programme will require funding, and that data collection and detailed analysis of the questionnaire needs to be completed in order to apply for funding.

Action: The Education workgroup to take forward further data collection and analysis, and develop plans for a funding bid, an education conference and book.

The Secretary-General informed the Committee that unauthorised use of a draft version of the education questionnaire had come to light.

Action: The Officers to write, agree and post statements to clarify copyright and acknowledgement issues in the use of Union data and instruments.

9.4 Health

9.4.1 Workgroup on Health Net and Health Psychology (Watts)

The Committee received the written report from Ann Watts, who noted the move of the Health Net web resource to PsySSA's Health Division and the expansion of the Group resulting in more regional coverage.

9.5 National Capacity Building

9.5.1 Workgroup on National Capacity Building (Maras)

The Committee received the written report from Pam Maras, who updated the Committee on the recent survey of National Member needs in relation to National Capacity Building. The survey is generating some useful evidence.

The Secretary-General encouraged the workgroup to write up a report of the survey in due course to feed into the proposed Strategic Planning Meeting on Capacity Building (see §9.1)

In discussion, members of the Committee stressed the importance of developing a handbook or other resource to assist National Members and others in Capacity Building by July 2012. It was noted that guidance materials should include both universal principles and culturally-specific elements. A further suggestion was for the publication of case reports on the website for National Members.

Action: The Workgroup to consider how best to address the issues raised in discussion.

Maras briefly outlined the plans for National Capacity Building at the ARUPS conference and agreed to circulate details to EC members.

Action: Pam Maras to circulate details of the NCB Workshop at the ARUPS to EC members for comment.

The Committee considered the more general issue of co-ordinating questionnaires and other forms of data collection conducted by the Union in order to avoid overload of National Members, and to ensure coherent branding and communication. It was agreed that a timely process for signing off data collection requests should be developed.

Action: The Officers to develop a process for the efficient scrutiny and sign-off of data collection activities.

Action: Pam Maras to circulate to the EC the survey of National Member needs for comment.

9.5.2 Conflict Prevention in the Caucasus series (Silbereisen)

The Committee received the written report from the President. He noted that funding has been secured for the second workshop and is hopeful of funding for the third. The product from the Caucasus series is the development of a curriculum on bereavement research and practice.

9.6 Regional Conferences

9.6.1 2009 (Sabourin)

The Committee received the written report.

9.6.2 2011 (Bullock)

The Committee received the written report from the outgoing Deputy Secretary-General, and noted the excellent progress to date. The President noted the possibility of funding for a workshop in Haiti in conjunction with the 2011 Regional Conference.

9.6.3 2013

RCP 2013 will be held under the auspices of IAAP and its location will be decided in 2011. Some concerns were raised concerning the proposed possible location of Uganda, including the influence that RCP2013 could have on numbers attending ICP2012. The Committee noted that a location in Latin America had been proposed as an alternative.

9.6.4 2015

RCP2015 will be held under the auspices of the Union. The President raised the possibility of its location in South Korea, with the further possibility of a holding a satellite component in North Korea or in the joint industrial zone. The Vice President supported this possibility and agreed to explore possible facilitation through China.

Action: The Vice President to explore how the possibility of holding a satellite component of RCP2015 in North Korea (or the joint industrial zone) might be facilitated

10. International Congresses

10.1 XXX Congress (Cape Town 2012) – Progress

Saths Cooper joined the meeting at this point

10.1.1 Report of the Liaison (Ritchie)

The Secretary-General reported that as liaison he has an excellent working relationship with the ICP2012 team and that progress is at or ahead of schedule. He noted that the report in 2011 should as far as possible finalise all the details, with provision for last minute adjustments.

10.1.2 Report of the Organizing Committee

The Committee received the written report, the budget statement and the ICP2012 Second Announcement from Chair of the Organising Committee. Cooper thanked EC members for suggesting names for invited presentations. Gaps in topics are easily remediable.

The Committee discussed issues of registration, noting the plans for three cut-off dates for registration to encourage early registration and that student registration will require proof of full-time study. Cooper confirmed that, with the three levels of registration for different countries, money will be lost on the lowest band of registrations but this is subsidised by the higher bands. He also stressed that fees will be announced before abstract submission, avoiding the problem of non-attendance experienced at ICAP.

The President noted his decision to revitalise the World Forum, with the aim of producing a well-prepared declaration on “resilience of the self”. The Organising Committee will need to reserve slot in the programme for the World Forum.

Action: Details of the World Forum, including names, to be sent to the ICP2012 Organising Committee by the end of March 2011.

Saths Cooper left the meeting at this point

10.2 XXXI Congress (2016)

10.2.1 Next steps

The Secretary-General reported that he has held an initial meeting with Japanese colleagues and is arranging a site visit to Yokohama for the President and himself in December. A major task will be to negotiate a contract. There will be a ceremonial signing of the contract in Cape Town, but it should be agreed well before then.

Action: Negotiation of ICP2016 contract to be completed by 31 December 2010.

The Secretary-General proposed the motion that the President be appointed as liaison for ICP2016. The President confirmed his willingness to serve in this role.

Resolved: The Committee voted unanimously to appoint the President as liaison for ICP2016.

It was suggested the Union develop a handbook to summarise all aspects of the processes for liaison with Congress hosts: this would be useful in the future and also for Regional Conferences.

Action: The Officers to consider further the possibility of developing a Congress/Conference liaison handbook.

11. International Council for Science – ICSU

11.1 Unions Meeting (Silbereisen, Ritchie)

The Committee received the documentation on the ICSU Unions Meeting. The Past President noted that previously we have not had a strong impact as a social science, although this is changing. It is up to the Union to review ICSU programs and activities, and make proposals and suggestions for how we can make a contribution.

11.2 Report from the Executive Board (Overmier)

The Past President provided a brief update. He noted that nominations for the ICSU Executive Board can wait until the next EC meeting.

11.3 CODATA (Sabourin)

The Treasurer reported that the CODATA Executive Committee has been preparing for the CODATA2010 conference (Stellenbosch, South Africa) held this October. Whilst the focus is on the physical sciences and on the implementation of global information systems and data sharing principles, there are social science implications.

11.4 ICSU Health Planning Committee (Ritchie)

The Secretary-General, as a member of the ICSU Planning Group on Health and Wellbeing, reported that a proposed science plan is to be sent for consultation in the next month or two. A large-scale interdisciplinary body is proposed; and we need to be prepared to respond to it.

Action: Officers to prepare for an agenda item on the topic at the next EC meeting.

11.5 Regional Offices (Hernández-Guzmán, Zhang, Watts, Overmier)

Africa. The Committee noted that we have a good relationship with Africa regional office, particularly in view of ICP2012 which is seen as a flagship science activity in Africa.

Latin America. The Past President noted that the Office is moving from Brazil to Mexico, and that we need to strengthen our representation on Latin American regional office.

Action: Officers to consider possibilities for a Union representative to the ICSU Latin American Regional Office.

Asia and Pacific. The Vice President is a member of the regional committee but his second and final term is coming to an end. He has recommended a Chinese health psychologist to replace him on the regional committee.

Action: Officers to consider further the possibilities for a Union representative to the ICSU Asia and Pacific Regional Office.

11.6 ICSU 2011 Grants

The Secretary-General noted that the call for ICSU grants for 2011 is active with a deadline of 1st December, and that the new Disasters Programme office is in Beijing. Grants proposals are made in partnership, not by single Unions alone. The EC discussed putting together a small group of scientists to develop a proposal in the area of disaster response.

Action: Officers to develop a process for identifying a Principal Investigator (PI) to draft the Union's bid (with others) in the area of disaster response.

12. International Social Sciences Council – ISSC

12.1 Report from the Executive Board (Sabourin)

The Treasurer reported that the next General Assembly will be in Japan, when there will be elections to the Executive Board. The next World Social Science Forum (2012) is in Shanghai, and the 2015 Forum in South Africa.

12.2 World Social Sciences Report (Ritchie, Overmier, Silbereisen, Hernández-Guzmán)

The Committee received the summary report of the First World Social Science Forum.

The President noted that the WSSR has been well advertised and a chapter contributed by the Union is included. In consequence, scientific psychology is better positioned as a link to social science in providing theories and underpinnings for social science approaches. The President noted that this positioning might also be reflected through the Dogan Award in terms of how the interface between psychology and social science is manifested in future awards.

13. WHO (Ritchie)

13.1 Report from the WHO liaison

The Committee received the letter confirming the maintenance of the Union in official relations with WHO.

13.2 ICD Revision

The Committee received the ICD Report and Annexe, and noted that Ann Watts is a member of the ICD team. Watts reported that she will be consulting National Members in due course.

13.3 mhGAP

The Committee received the mhGAP (Mental Health Gap Action Programme) report.

The Secretary-General reported that the Union has been asked to review a forthcoming report, with a meeting later in the year.

14. UN/NGO Representation

14.1 Review of arrangements / future planning

The Committee received the Union's quadrennial report to the UN.

The President noted the need to resolve a number of issues concerning our present and future relationship with the UN and NGOs.

Action: Officers to develop a policy on Union's options and strategy for development of relations with UN/NGOs

15. Relations with other organizations

15.1 IAAP

15.1.1 Report of the Joint IUPsyS-IAAP Committee

The Secretary-General reported on the recent joint meeting and noted that it was a cordial occasion. The Joint Committee agreed to review the memorandum of cooperation and update it as necessary: this will be reviewed at the 2011 Joint meeting. He also noted that IAAP have deferred choice of location for their 2018 Congress.

15.2 ITC (Bullock)

The Committee received the ITC's Presidential Update. The outgoing Deputy Secretary-General noted that the ITC Conference was ongoing, and that the ITC is putting together guidelines on broad aspects of test use. They wish to continue as a liaison relationship.

The Committee asked whether there might be ITC activity at ICP2012: the outgoing Deputy Secretary-General agreed to communicate with the ITC about this possibility and explore what would be appropriate.

15.3 EFPA

The Committee received the EFPA Executive Committee report. The Committee noted that there have been no recent meetings or activities to report.

The President noted the well-organised presentation by the EFPA President, Robert Roe, at the World Forum.

15.4 Review of current affiliate and liaison arrangements and opportunities

Helio Carpintero, as chair of the WG on Membership, led a discussion on affiliate relationships. It was noted that our links with regional associations were variable.

The issue of criteria for affiliate membership and the associated benefits had been discussed earlier in the meeting (see §7.3.5).

16. EC actions

16.1 Review of next steps and responsibilities

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| Action: A "to do list" to be agreed and circulated to the EC. |
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17. Time and place of next EC meeting.

The Secretary-General outlined two possibilities for the place of the next meeting: Istanbul (in conjunction with EFPA), or Beijing (the Chinese have agreed to cover local costs).

The Committee agreed to hold the next meeting in Beijing on the week commencing 22 August 2011 (Pre-EC Officers' Meeting 22nd; EC Meeting 23rd to 25th; Post-EC Officers' Meeting 26th).

18. AOB

The Committee thanked the outgoing Deputy Secretary-General, Merry Bullock, for her enthusiastic hard work, dedication and good humour over her many years of service for the Union. In particular, the EC noted with great appreciation her many contributions to the Committee and wished her well for the future.

The Secretary-General proposed that the outgoing Deputy Secretary-General become an honorary member of the EC.

19. Adjournment