

**International Union of Psychological Science
Executive Committee
Cape Town, 27 July 2012**

DRAFT MINUTES

Members in attendance: Oscar Barbarin; Merry Bullock; Saths Cooper (Chair); Nick Hammond; Laura Henández-Guzmán; Tor Levin Hofgaard; Pascal Huguet; Pam Maras; Janek Pandey; Alicia Salvador; Kazuo Shigemasu; Rainer K Silbereisen; Gonca Soygüt; Ava Thompson; Ann Watts; Jinaxin Zhang

Invited guests: Merry Bullock; Verona Christmas-Best; Pierre Ritchie

Apologies: Jean-Pierre Blondin; Michel Sabourin

The meeting started at 10:05am

1. Adoption of the Agenda

The EC adopted the agenda as received.

2. Report of the President

2.1 Orientation to the meeting

The President welcomed all members of the EC to the meeting and invited members to introduce themselves.

The President noted that EC members represent the Union as a whole and not their individual countries or adhering bodies. He stressed the importance of confidentiality and of declaring any conflicts of interest that might arise. All members present signed a commitment and confidentiality agreement.

2.2 Standing Committee on Strategic Planning

The President is the Chair, by Statute.

2.2.1 2012-2016 Strategic Plan

2.2.2 Strategic Reviews

Strategic reviews will be based on the Union's Statutes and Strategic Plan. Other documents may be relevant to specific reviews.

Action: Circulate Strategic Plan, updated Statutes and other relevant policy documents to EC members.

NH
3Aug12

Specific reviews should develop:

- (a) terms of reference;
- (b) an appropriate methodology;
- (c) provisional recommendations for improvements in the area of the review in terms of value and implications for the Union.

The Review may recruit additional review members, collect evidence (for example from National Members) and hold side meetings as required.

Action: Review reports should be provided by 28 February 2013 at the latest.

**Review
chairs**

It was noted that the Union will conduct joint strategic reviews with IAAP on the

topics of Regional Conferences of Psychology and The World Psychology Forum. The IUPsyS reviews will inform the Joint reviews.

28Feb13

2.2.2.1 Membership

Agreed *Membership Review* members:

Ann Watts (Chair); Laura Hernández-Guzmán; Pam Maras; Ava Thompson

2.2.2.2 Policy

Agreed *Policy Review* members:

Tor Hofgaard (Chair); Oscar Barbarin; Pascal Huguet; Alicia Salvador; Jianxin Zhang

2.2.2.3 International Representation

Agreed *International Representation Review* members:

Saths Cooper (Chair); Michel Sabourin; Alicia Salvador

2.2.2.4 Regional Conferences

Agreed *Regional Conferences Review* members:

Rainer K Silbereisen (Chair); Janak Pandey (with World Forum focus); Gonca Soygüt; Ava Thompson

2.2.2.5 World Forum

It was agreed that the Review of the World Forum should be incorporated into the Regional Conference Review.

3. Report of SG

3.1 EO Selection and Recruitment

In view of the decision of the current EO not to seek to extend his current contract (which runs until 31 Aug 2013), a recruitment process for the post must be put in place expeditiously.

Action: Details of recruitment process to be discussed by Officers

Action: Pierre Ritchie to circulate original EO recruitment details

Action: Nick Hammond to circulate appraisal structure and other relevant information

Officers

28Jul12

PR

28Jul12

NH

6Aug12

3.2 Confirm appointment of Archivist (2012-16)

The appointment of Pierre Ritchie as the Union Archivist was confirmed. The Union's Archives are now lodged at the Adolph-Würth-Center for the History of Psychology at the University of Würzburg, Germany. Pierre will continue to collaborate with the Center, working on the paper and other hard copy materials, as well as establishing the electronic archives.

4. Report of the Treasurer

The Committee noted the concerns raised at the meeting of the Assembly about the reporting of the Union's financial matters and accepted the President's proposal to establish a Finance Committee.

4.1 Finance Committee

The Committee agreed on the membership of the Finance Committee:

Ann Watts (Chair); Jean-Pierre Blondin; Tor Hofgaard; Michel Sabourin

It was suggested that the Finance Committee should consider the issues of how

budgets should be presented and of conducting a risk assessment of relevant aspects of the Union's activities.

4.2 Quadrennial budget

The quadrennial budget was received.

4.2.1 Appointment of auditor

Mizgala CA were confirmed as the auditors for 2012. Future auditing matters will be considered by the Finance Committee.

5. Report of the Executive Officer

The EO briefly outlined his role in relation to the EC.

6. Standing Committee on Communications and Publications

6.1 Appointment of a Chair

Rainer K Silbereisen was appointed as Chair of the Standing Committee.

6.2 Communications with National Members

Laura Hernández-Guzmán was appointed to lead the work in this area.

6.3 Review of Publication Arrangements

Rainer Silbereisen will lead a small group, to include Oscar Barbarin and the new IJP editor, to review future publication arrangements, including a request for proposals (RFP) from publishers for new arrangements. The President noted the importance of complete confidentiality prior to the issue of the RFP.

Action: Review group to review current arrangements and prepare RFP

RKS
15Oct12

6.4 Taskforce to Review IJP

Rainer Silbereisen to work with the current editor and publisher to consider, in the short term, tactics for improving the impact factor of IJP in relation to the existing backlog of articles. Others may be invited by RKS to contribute to this task.

7. Standing Committee on Capacity Building

7.1 Appointment of a Chair

Tor Hofgaard was appointed as Chair of the Standing Committee

7.2 Appointment of liaison (RCP Uganda 2013)

Ann Watts was appointed as liaison, replacing Michel Sabourin on the grounds of proximity to Uganda.

Action: SC to discuss the rationale for the change of liaison with MS

SC/MS
6Aug12

7.3 Appointment of ARTS liaison

Gonca Soygüt was confirmed as the ARTS liaison.

7.4 Appointment of HealthNet Chair

Jianxin Zhang was appointed as HealthNet chair.

8. International Congresses

8.1 31st Congress (Yokohama 2016)

Rainer Silbereisen will continue as liaison for ICP2016. It was noted that the welcome addition of Kazuo Shigemasu to the EC will facilitate communication.

8.2 32nd Congress (Prague 2020)

The liaison will be appointed at a later date. Saths Cooper will take this role on an interim basis.

9. Liaison and representation

9.1 Confirmation of WHO Main Representative (2012-14)

Pierre Ritchie was appointed to this role until the end of 2014, with Ann Watts as the additional representative.

9.2 UN New York Main Representative (2012-14)

Pierre Ritchie has been in this role for 2012, and will continue on an interim basis, pending further discussion between PR and SC.

Action: PR & SC to discuss options for a future UN New York Representative

SC/PR
30Sep12

9.3 Liaison to EFPA

Ann Watts was appointed as EFPA liaison

9.4 Liaison to ITC

Tor Hofgaard was appointed as ITC liaison

9.5 Liaison to ARUPS

Pam Maras was appointed as ARUPS liaison

9.6 Liaison to SIP

Alicia Salvador was appointed as SIP liaison

10. Awards Committee

Rainer Silbereisen will chair the Awards Committee and invite others to join as appropriate.

11. Education and training

Rainer Silbereisen was appointed as Chair of the Education and Training Committee, and will work with Pascal Huguet and Ava Thompson. Others may be invited by him to join as appropriate.

11.1 Dornburg book (Psychology Education and Training)

Rainer Silbereisen, Pierre Ritchie and Janak Pandey are joint editors of a proposed book based on the outcomes of the Dornberg Conference (held May 2012). The book will be published in 2013.

12. International Council for Science (ICSU)

It was noted that Merry Bullock has been appointed as a member of the ICSU

Committee on Freedom and Responsibility in the Conduct of Science, and she agreed to report to the EC on her role.

Representation to ICSU will be discussed by the Officers.

12.1 Grants 2013

Building on the ICSU-supported Workshop on *Psychological Intervention after Disasters in the Asia and Pacific Region*, held in Beijing (February 2012), Rainer Silbereisen will work with Kan Zhang (outgoing Vice-President) to explore possibilities for a grant application and write a draft proposal. It was noted that the deadline for ICSU 2013 grant applications is 1 December 2012.

Action: RKS and KZ to consider possibilities for a grant application and draft a proposal

RKS
31Oct12

13. International Social Sciences Council (ISSC)

13.1 World Social Science Forum

Michel Sabourin's roles as Treasurer of ISSC and as Chair of the Steering Committee for the WSS Forum were noted.

13.2 World Social Science Report

It was noted that a submission has been made for the WSS Report (*On the Role of Genome Activity in Psychological Response to Disasters*, Rainer Silbereisen, Marinus van Ijzendoorn and Kan Zhang)

14. Date and place of next meeting

The 2013 EC Meeting will take place in Yokohama, Japan, on 25-28 May 2013. Members should plan to arrive in time for dinner on 24 May.

15. Other business

A calendar for key EC and Officer events (both internal meetings and external events likely to be attended by EC members) should be created and made available on the EC web area.

Action: NH to set up an events calendar, with input from EC members

All/NH
15Aug12

16. Adjournment

The meeting was adjourned at 12:30pm