



INTERNATIONAL UNION OF PSYCHOLOGICAL SCIENCE CALL FOR NOMINATIONS

The International Union of Psychological Science (IUPsyS) hereby issues a call for nominations from National Members holding voting rights in the Assembly for the following positions:

- **President-Elect**
- **Treasurer**
- **Seven Executive Committee (EC) Members.**

The Executive Committee has developed an [IUPsyS Protocol for Nominations and Elections](#) that is aligned with the Union's [Statutes and Rules of Procedure](#) and the [IUPsyS Policy on Conflict of Interest](#).

Section III.1 of the Rules of Procedure, states that an Elections Committee is composed of the Past President as Chair and two persons elected by the Assembly. The current Past President is Pam Maras. The 2022 Assembly elected Saths Cooper (South Africa) and María Christina Richaud (Argentina) as members of the Elections Committee.

All nominations must be submitted by an IUPsyS National Member holding voting rights in the 2024 Assembly.

A description of the positions is attached. The term of office for all positions is four years, starting from the conclusion of the 2024 Assembly and ending at the conclusion of the 2028 Assembly.

Each nomination must be made on a separate form. Requirements for nominations are outlined below. Nominations not complying with the requirements of the Protocol will not be considered. All nomination documentation must be sent in a single email from the nominating National Member.

Nominations for all positions must include the following:

- A nomination form from the nominating National Member.
- A one-page statement from the nominating National Member (NM) addressing the Nominees' specific experiences and skills relevant to the position.
- A cover letter by the Nominee (not exceeding one page) addressing their specific experiences and skills relevant to the position and why they would want to serve.
- A one-page *curriculum vitae* of the Nominee.
- A signed statement expressing the Nominee's agreement to be nominated and serve if elected.
- A one-page statement from another National Member holding voting rights at the 2024 Assembly seconding the nomination.
- A one-page supporting statement from a third National Member holding voting rights at the 2024 Assembly.



As per the Statutes and Rules of Procedure Section III, 6(j), nominees for Officer positions shall be provided the opportunity to make a brief statement (not exceeding three minutes) to the Assembly prior to the election.

Nominations and correspondence must be on official stationery and indicate the position of the person signing with a signed declaration that the person signing has the official authority to do so for the National Member. National Members may only nominate members of their organisation(s) and may only nominate one candidate for each position.

To facilitate the submission of nominations, Nomination Forms are attached. The signatures of the Nominator and of the Nominee may be submitted on separate forms, but all information should be completed on each form to ensure necessary linkage.

The nomination forms are also available [online](#).

Nominations are to be submitted by email to:

Professor Pam Maras, Chair, IUPsyS Elections Committee (Email: elections2024@iupsys.org), with cc to Professor Ava Thompson, Secretary-General (Email: secretary-general@iupsys.org) and Dr Karl Swain, Executive Officer (Email: karl.swain@iupsys.org).

The deadline for submitting nominations is December 22, 2023.

All inquiries about the nominations and elections must be directed to the Chair of the Elections Committee, Past President Pam Maras (Email: elections2024@iupsys.org).

The first report on all nominations received in good order will be sent by the Chair of the Elections Committee to National Members by 21 February 2024, five months in advance of the 2022 Assembly to be held on 22 and 24 July 2024 at the time of ICP2024 from 21-26 July 2024.

This report will be sent by email to the email address on record for each National Member. Please view your organisation's contact details [online](#) to verify the email address. If you wish it to be sent to another or an additional contact, please inform the Executive Officer, Dr Karl Swain (karl.swain@iupsys.org), with a copy to the Administrative Officer, Ms Ashely Van Heerden (admin.officer@iupsys.org) of the contact person's designation and information.

cc: Executive Committee
Saths Cooper and María Christina Richaud



POSITION DESCRIPTIONS

For further information see the current [Statutes and Rules of Procedure](#).

PRESIDENT-ELECT

The President-Elect will serve a term of two years, (beginning at the close of the 2024 Assembly), until the start of the next IUPsyS Assembly in July 2026, when the President-Elect will assume the office of President for the next four years, followed by a term of two years as Past President. The current President and Past President are not eligible for immediate election to the office of President-Elect. The position of President requires a time commitment of not less than one day per week.

The duties of the President (as described in Article 21 of the IUPsyS Statutes) include:

- To preside at all meetings of the Assembly, Executive Committee and Officers. If the President is unable to do so, the President-Elect or Past President shall preside. If both are absent, the Assembly shall choose its own presiding officer.
- To coordinate strategic planning and implementation of strategic priorities.
- To appoint chairs of committees and work groups in consultation with the Secretary-General.
- To represent the Union generally and as required by the Executive Committee and Officers.
- To perform the customary duties of her or his office.

As with all members of the EC, the President-Elect is expected to be prepared to participate in and attend EC meetings during the term of office, starting with the incoming Officer and EC meetings after the 2024 Assembly in Prague on July 27, 2024. Further, regular cooperation and communication with the other Officers (President, Secretary-General, and Treasurer) are required.

TREASURER

The Treasurer exercises oversight over all the financial operations of the Union and is required to work with the Secretary-General to carry out the principal financial administrative functions of the Union.

The duties of the Treasurer (as described in Article 23 of the IUPsyS Statutes) are:

- To present a budget and statement of accounts annually to the Executive Committee, and to each meeting of the Assembly.
- To exercise oversight over all the financial operations of the Union.
- To develop external funding sources for the Union, e.g., through grant applications.
- To collaborate with the auditors in the conduct of the annual audit.

The Treasurer position requires a time commitment of approximately one day per week; with additional time dependent on the time of the year and the specific duties to be performed (e.g., engaging with the Secretary-General to prepare the annual budget, the annual audit and financial statement production, and preparing financial reports for the Officers and EC meetings, and Assemblies). The Treasurer needs to possess demonstrable skills in basic accounting that is internationally understood and experience in financial management



(including investment portfolios and international banking), and knowledge of and access to electronic communications, as well as a demonstrable track record in grantsmanship and the development of external funding sources for global entities such as the Union.

EXECUTIVE COMMITTEE

The duties of the Executive Committee (as per Article 19 of the IUPsyS Statutes) are:

- To approve the annual budget.
- To ratify the appointment of any person or entity, upon recommendation of the Officers, to perform specific functions on its behalf whether for remuneration or not.
- To monitor the progress on the organization of International Congresses of Psychology and other activities conducted under the auspices of the Union.
- To call a special meeting of the Assembly in an emergency, and to alter the time and place of a regular meeting as provided for in Article 16 (g).
- To present a report to each meeting of the Assembly.
- To appoint members of the Standing Committees and to establish and appoint members to committees and work groups.
- To appoint annually the auditors and to review the reports of the auditors.
- In general, subject to the superior authority of the Assembly, to make all decisions necessary for the operation of the Union and the realization of its aims, in the intervals between meetings of the Assembly.
- To purchase, lease or rent movable and immovable property, and make financial investments on behalf of the Union.
- To delegate to an Officer or the Officers to act on its behalf.

A time commitment of at least a half-day per week is required. EC members are expected to attend one face-to-face EC meeting a year (travel permitting), varying in length from two to five days, participate in regular virtual meetings and communications, and carry out assigned tasks. Each EC Member is required to sign a confidentiality and conflict of interest declaration.