



WORK GROUP - GLOBAL PSYCHOLOGY LECTURE SERIES AND EVENTS

TERMS OF REFERENCE

PURPOSE

To outline the Terms of Reference for the Work Group on Global Psychology Lecture Series and Events.

BACKGROUND

IUPsyS Statutes and Rules of Procedure, Article 6 - The objectives of the Union shall be as follows:

- to enhance and promote the development of the science and profession of psychology.
- to exchange ideas and scientific information between psychologists of different countries.

Objectives:

1. Increase the visibility of the Union.
2. Demonstrate the convening power of the Union.
3. Highlight the diversity of intellectual perspectives in global psychological science.

The Work Group, therefore, aims to foster the objectives of the Union through planning and managing high level events related to subjects of general or special interest in psychology, including flagship initiatives like the Global Psychology Lecture Series. The Work Group will work closely with the Secretariat in achieving the Union's strategic priorities.

COMPOSITION

1. Co-Chair, Executive Committee Member
2. Co-Chair, a National Member

The Committee will comprise additional members, to be recruited from the Executive Committee, National Membership, Regional Membership and Affiliate Organisations.

APPOINTMENT AND TERM

IUPsyS Statutes and Rules of Procedure, Article 19(f) - The duties and powers of the Executive Committee shall be:

- To appoint members of the Standing Committees and to establish and appoint members to Committees and Work Groups.

IUPsyS Statutes and Rules of Procedure, Article 21(c) - The duties and powers of the President shall be:

- To appoint Chairs of Committees and Work Groups in consultation with the Secretary-General.
- The Term shall commence from the start of a new quadrennium, and the term shall last for a two-year period.



ROLES & RESPONSIBILITIES

- To serve an advisory role to the Executive Committee in the fulfillment of its responsibilities as reflected in the *IUPsyS Statutes and Rules of Procedure, Article 19(c)*- the duties and powers of the Executive Committee shall be to monitor the progress on the organization of International Congresses of Psychology and other activities conducted under the auspices of the Union.
- To develop an IUPsyS calendar specifying the dates of events to be hosted annually.
- To deliver events that align with the Union's Mission and Strategic Plan and that cater to the diverse needs of the IUPsyS Membership.
- To develop a scientific programme for the Global Psychology Lectures in consultation with IUPsyS Membership.
- To oversee the Union's joint programmes and events hosted with Regional Members, National Members and Affiliate Organisations.
- To identify and engage with stakeholders involved in event management and planning, including event organizers, sponsors, vendors, and attendees, to gather their perspectives and experiences.
- To mobilise key stakeholders to participate in events.
- To coordinate and manage administrative and logistical arrangements for the efficient and timely organisation of events.
- To meet on a regular basis, with the frequency of meetings to be determined by the co-chairs in consultation with the members.
- To take minutes of meetings which shall form part of the reports submitted to the Officers.
- To undertake monitoring and evaluation of each administered event and draft a report summarising findings.
- To develop recommendations to Officers for enhancing and promoting effective and sustainable event management and planning practices, including strategies for addressing challenges related to funding, logistics, marketing, diversity and inclusion, and the use of technology.

MANDATE TO MAKE RECOMMENDATIONS TO THE IUPsyS OFFICERS/EC

The Work Group will be responsible for the above activities and shall report to the IUPsyS Officers on a three-monthly basis.

REVIEW AND ASSESSMENT OF THE TERMS OF REFERENCE

This Terms of Reference shall be effective as of November 15, 2023 and reviewed to ensure its effectiveness and relevance.